

CONFIDENTIAL MINUTES

ZOOM MEETING



"Community Health Service .

..
caring for our families
into the 21st century"

Community Health Services, Inc.
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DATE: September 22, 2022

PRESENT: Randy P. McKenney, Judith Burchell, Lillard Lewis, Robert Michalik, Nettie Roberts, Tiffany Pak and Carlos Rosario

STAFF: Greg Stanton and Dianna Kulmacz

ABSENT: Rebecca Addai and Raicheen Blanks

TOPIC	DISCUSSION	ACTION
A. CALL TO ORDER <i>Randy McKenney</i>	<ul style="list-style-type: none"> After Mr. McKenney called the meeting to order, Mr. Stanton introduced Ms. Andrea Lombard, CHS' Infection Control & Prevention Manager. Ms. Lombard offered a presentation regarding reportable diseases. 	<ul style="list-style-type: none"> Mr. McKenney called the meeting to order at 6:05 p.m.
B. Consent Agenda Items 1) <i>Approval of August 25, 2022, Minutes</i> 2) <i>Chief Executive Officer's Report</i>	<ul style="list-style-type: none"> Minutes – August 25, 2022 CEO Report – September 22, 2022 	<ul style="list-style-type: none"> MOTION by Mr. Michalik seconded by Mr. Lewis and approved by unanimous vote of the board to accept the Consent Agenda.
C. COMMITTEE REPORTS		
1) Finance Committee <i>(Ms. Blanks)</i> a) August 2022 Financial Statements	<ul style="list-style-type: none"> Ms. Kulmacz presented the highlights of the August 2022 financial statements: <ul style="list-style-type: none"> Cash on hand = \$7,195,205 on cash, which is an increase of \$28k from July 2022. The decrease in cash is primarily attributable to an additional payroll in the month with typical amounts received for patient and not-patient cash. Cash on hands days – 127 days as of August 31, 2022; the same as the prior month. Net Patient Fee Revenue totaled \$82,535 which is (30%) lower than budget and (17%) lower than the same month last year. Patient visits are (19%) lower than budget for the month and (5%) lower compared to the same month last year. The average net patient fee per visit was \$114.47; (\$17.90) lower 	<ul style="list-style-type: none"> MOTION by Mr. Michalik seconded by Ms. Pak and approved by unanimous vote of the board to accept the August 2022 Financial Statements.

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	<p>than July. Year to date, the net patient fee per visit is \$128.85.</p> <ul style="list-style-type: none"> - Total Operating Revenue for the month of July = \$1,512,928 and is lower than budget by (24%) as well as (16%) lower compared to the same month in the prior year. Patient revenue was (\$351k) lower than budget for the month, grant revenue was lower than budget for the month by (\$117k) and pharmacy revenue was behind budget by (\$23k). - Total Operating Expense for August was \$1,653,828 which was under budget by (\$140k). - CHS generated an operating deficit for the month of August of (\$140,900k) compared to a projected surplus of \$209,684k. YTD CHS is running a surplus of \$2,481,657 versus a budgeted surplus of \$772,068. 	<ul style="list-style-type: none"> • Included in the motion above.
<p>2) Quality, Safety & Risk Management Committee (Carlos Rosario) a) Acting CMO Credentialing Report</p>	<ul style="list-style-type: none"> • Ms. Hirth reported the following on behalf of Dr. Orett Brown: <ul style="list-style-type: none"> - Credentialing <ul style="list-style-type: none"> ➢ Kayla Hebert, RN, Pediatric and Adolescent ➢ Shytasia Williams, Per diem RN, Quality 	<ul style="list-style-type: none"> • Informational.
<p>3) Executive Committee (Randy McKenney)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
<p>4) Standing Committees a) Fund Development (Randy McKenney)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
<p>b) Governance Committee (Judith Burchell)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
<p>c) Strategic Planning (Randy McKenney)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
<p>d) Advocacy (Robert Michalik)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
<p>e) Compliance (Executive Committee)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
<p>D. Chair's Report (a) 30 Minute Training – “Trending Viruses”</p>	<ul style="list-style-type: none"> • 30 Minute Training – “Trending Viruses” – Ms. Andrea Lombard 	<ul style="list-style-type: none"> • Informational.

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E. Other	<ul style="list-style-type: none"> Mr. Stanton announced that 6 of 9 board members had completed the CEO Performance Evaluation Survey. He will be reaching out the Executive committee to review the data and conclude the performance review for FYE 2021. Based on responses from the board, Saturday October 1, 2022 is the preferred date for the Strategic Planning Retreat. Mr. Stanton informed the board that Governor Lamont would be holding a press conference at CHS on Monday September 26, 2022 to announce the results of the health care equity survey that was conducted in the state of Connecticut and to make an appeal for preventative and chronic care management. 	<ul style="list-style-type: none"> Informational.
G. DATE/TIME OF NEXT MEETING	<ul style="list-style-type: none"> Thursday September 22, 2022 	<ul style="list-style-type: none"> Informational.
D. ADJOURNMENT	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> MOTION by Mr. Lewis seconded by Mr. Rosario and approved by unanimous vote of the board to adjourn the meeting at 6:55 p.m.


Secretary, Board of Directors

10/27/2022
Date