

CONFIDENTIAL MINUTES

ZOOM MEETING



Community
Health Services
"Community Health Service .
..
caring for our families
into the 21st century"

Community Health Services, Inc.
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DATE: March 24 2022

PRESENT: Randy P. McKenney, Judith Burchell, Robert Michalik, Lillard Lewis, Rosemary Tate, Rebecca Addai, Tiffany Pak and Carlos Rosario

STAFF: Greg Stanton, Dianna Kulmacz and Susan Hirth

ABSENT: Raicheen Blanks

TOPIC	DISCUSSION	ACTION
A. CALL TO ORDER Randy McKenney		<ul style="list-style-type: none"> Mr. McKenney called the meeting to order at 6:02 p.m.
B. Consent Agenda Items 1) Approval of February 24, 2022, Minutes 2) Chief Executive Officer's Report	<ul style="list-style-type: none"> Minutes – February 24, 2022 CEO Report – March 24, 2022 	<ul style="list-style-type: none"> MOTION by Ms. Burchell seconded by Mr. Lewis and approved by unanimous vote of the board to accept the Consent Agenda.
C. COMMITTEE REPORTS 1) Finance Committee (Ms. Blanks) a) February 2022 Financial Statements	<ul style="list-style-type: none"> Ms. Kulmacz presented the highlights of the February 2022 financial statements: <ul style="list-style-type: none"> Cash on hand = \$7,102,646 in cash, which is an increase of \$250k from January 2022. The increase in cash is primarily driven by lower than usual disbursements in February. Cash on hands days – 129 days as of February 28, 2022; increasing by 4 days as compared to the prior month. Net Patient Fee Revenue totaled \$849,843 which is (11%) lower than budget and 11% higher than the same month last year. Patient visits are (16%) lower than budget for the month and (24%) lower compared to the same month last year. The average net patient fee per visit was \$139.16; \$7.41 higher than January. February Total Operating Revenue = \$1,608,467 and is lower than 	<ul style="list-style-type: none"> MOTION by Mr. Lewis, seconded by Ms. Burchell and approved by unanimous vote of the board to accept the February 2022 Financial Statements.

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	<p>budget by (10%) as well as 17% higher compared to the same month in the prior year. Patient revenue was (\$108k) lower than budget for the month, grant revenue was lower than budget for the month by (\$47k) and pharmacy revenue was under budget by (\$20k).</p> <ul style="list-style-type: none"> – Total Operating Expense for February was \$1,440,328 which was under budget by (\$213k). – CHS generated an operating surplus for the month of February of \$168k compared to a projected surplus of \$131k. 	<ul style="list-style-type: none"> • Included in the motion above.
<p>1) Quality, Safety & Risk Management Committee (Carlos Rosario) a) Acting CMO Credentialing Report</p>	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • Informational.
<p>b) Safety Management Plan Annual Review 2021</p>	<ul style="list-style-type: none"> • Mr. Stanton presented an overview of the annual 2021 Safety Management Plan 	<ul style="list-style-type: none"> • MOTION by Ms. Tate seconded by Ms. Burchell and approved by unanimous vote of the board to accept the Safety Management Plan Annual Review 2021.
<p>c) CHS Infection Control 2021 Annual Report and 2022 Annual Plan 3-18-2022</p>	<ul style="list-style-type: none"> • Ms. Hirth provided a brief review of the annual report and 2022 annual plan prepared by Andrea Lombard, Infection Control Manager. 	<ul style="list-style-type: none"> • MOTION by Mr. Lewis, seconded by Mr. Rosario and approved by unanimous vote of the board to accept the CHS Infection Control 2021 Annual Report and 2022 Annual Plan 3-18-2022.
<p>2) QAPIC Minutes</p>	<ul style="list-style-type: none"> • February 24, 2022 	<ul style="list-style-type: none"> • Informational.
<p>5) Executive Committee (Randy McKenney)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
<p>6) Standing Committees a) Fund Development (Randy McKenney)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
<p>b) Governance Committee (Judith Burchell)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.

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c) <u>Strategic Planning</u> (Randy McKenney)	<ul style="list-style-type: none"> Did not meet. 	<ul style="list-style-type: none"> Informational.
d) <u>Advocacy</u> (Robert Michalik)	<ul style="list-style-type: none"> Did not meet. 	<ul style="list-style-type: none"> Informational.
e) <u>Compliance</u> (Executive Committee)	<ul style="list-style-type: none"> Did not meet. 	<ul style="list-style-type: none"> Informational.
D. Chair's Report 1. Board Training: The Board's Role in Evaluating and Implementing Corporate Consolidation Strategies	<ul style="list-style-type: none"> Mr. Stanton gave a high-level overview pertaining to consolidation, merger, acquisition activity. A copy of the training will be included in the April board package. 	<ul style="list-style-type: none"> Informational.
E. Other	<ul style="list-style-type: none"> Mr. Stanton stated 6 directors had completed the Board Self-Assessment. For anyone that hasn't responded, it was agreed to keep the Board Assessment survey open until Wednesday March 30, 2022. 	<ul style="list-style-type: none"> Mr. McKenney offered to speak with anyone who might need assistance completing the survey.
G. DATE/TIME OF NEXT MEETING	<ul style="list-style-type: none"> Thursday April 28, 2022 	<ul style="list-style-type: none"> Informational.
D. ADJOURNMENT	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> MOTION by Ms. Tate seconded by Mr. Rosario to adjourn the Board meeting at 7:24 p.m.


Secretary, Board of Directors

March 24, 2022
Date