

CONFIDENTIAL MINUTES

ZOOM MEETING



Community Health Services, Inc.
 500 Albany Avenue
 Hartford, CT 06120-2599
 Phone (860) 249-9625
 FAX (860) 808-1540

DATE: January 26, 2023

PRESENT: Randy P. McKenney, Carlos Rosario, Rebecca Addai, Lillard Lewis, Judith Burchell and Raicheen Blanks

STAFF: Greg Stanton and Dianna Kulmacz

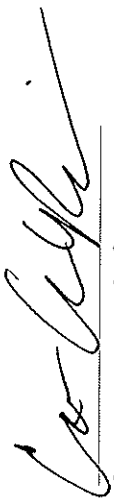
ABSENT: Nettie Roberts, Tiffany Pak and Robert Michalik

TOPIC	DISCUSSION	ACTION
A. CALL TO ORDER Randy McKenney	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Mr. McKenney called the meeting to order at 6:14 p.m.
B. Consent Agenda Items 1) Approval of December 22, 2022, Minutes 2) Chief Executive Officer's Report	<ul style="list-style-type: none"> • Minutes – December 22, 2022 • CEO Report – January 26, 2023 	<ul style="list-style-type: none"> • MOTION by Mr. Rosario seconded by Ms. Burchell and approved by unanimous vote of the board to accept the Consent Agenda.
C. COMMITTEE REPORTS 1) Finance Committee (Ms. Blanks) a) November 2022 Financial Statements	<ul style="list-style-type: none"> • Ms. Kulmacz presented the highlights of the December 2022 financial statements: <ul style="list-style-type: none"> – Cash on hand = \$7,179,682 in cash, which is an increase of \$31k from November 2022. The increase in cash is primarily related to higher than average monthly receipts related to grant dollars. – Cash on hands days – 126 days as of December 31, 2022; same as the prior month. – Net Patient Fee Revenue totaled \$840,905 which is (19%) lower than budget and (17%) lower than the same month last year. Patient visits are (14%) lower than budget for the month and (13%) lower compared to the same month last year. – The average net patient fee per visit was \$124.89; \$1.30 higher than November. Year to date, the net patient fee per visit is \$128.98. – Total Operating Revenue for the month of December = 	<ul style="list-style-type: none"> • MOTION by Mr. Lewis seconded by Mr. Rosario and approved by unanimous vote of the board to accept the November 2022 Financial Statements.

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	<p>\$1,434,073 and is lower than budget by (24%) as well as (30%) lower compared to the same month in the prior year. Patient revenue was (\$192k) lower than budget for the month, grant revenue was lower than budget for the month by (\$117k) and pharmacy revenue was behind budget by (\$136k).</p> <ul style="list-style-type: none"> - Total Operating Expense for December was \$1,581,021 which was under budget by (\$226k). - CHS generated an operating deficit for the month of December of (\$146,948) compared to a projected surplus of \$72,236. YTD CHS is running a surplus of \$2,350,805 versus a budgeted surplus of \$1,153,265. 	<ul style="list-style-type: none"> • Included in the motion above.
<p>2) Quality, Safety & Risk Management Committee (Carlos Rosario)</p> <p>a) Acting CMO Credentialing Report</p>	<ul style="list-style-type: none"> • Ms. Hirth reported the following on behalf of Dr. Orett Brown: <ul style="list-style-type: none"> - Credentialing <ul style="list-style-type: none"> ➢ Sheryl Estrom, Per Diem Nurse, Quality - Re-Credentialing <ul style="list-style-type: none"> ➢ Cynthia Elis, Clinical Director, Women's Health 	<ul style="list-style-type: none"> • Informational.
<p>b) QAPIC Minutes</p>	<ul style="list-style-type: none"> • December 16, 2022 	<ul style="list-style-type: none"> • Informational.
<p>3) Executive Committee (Randy McKenney)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
<p>4) Standing Committees</p> <p>a) Fund Development (Randy McKenney)</p>	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
<p>b) Governance Committee (Judith Burchell)</p>	<ul style="list-style-type: none"> • Mr. Stanton reported that the committee met on January 12, 2022 and added that Nettie Roberts had joined the committee. • The annual review of the board composition was reviewed. The conclusion of the analysis was to increase the number Hispanic and White board members. The recommendation of the committee, as well as agreed to at eh board is to increase the number of board members from 9 to 14; bring the number of consumers to 9. • The board self-assessment was discussed. It was the recommendation of the Governance committee to use the same assessment tool for 2023. 	<ul style="list-style-type: none"> • Informational. • MOTION by Mr. McKenney seconded by Ms. Addai and approved by unanimous vote of the

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		board to accept the recommendation from the committee to use the same board self-assessment tool for 2023.
c) Strategic Planning (Randy McKenney)	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
d) Advocacy (Robert Michalik)	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
e) Compliance (Executive Committee)	<ul style="list-style-type: none"> • Did not meet. 	<ul style="list-style-type: none"> • Informational.
D. Chair's Report 1) Draft Annual Board Work Plan	<ul style="list-style-type: none"> • Mr. Stanton spoke briefly regarding the draft Annual Board Workplan and its purpose of outlining major decisions, reports, and referenced that the primary HRSA observed Board approvals were included in the document. 	<ul style="list-style-type: none"> • Ms. Lawrence will forward 2023 Draft Annual Board Work Plan tomorrow and will be reviewed at the next board meeting.
2) 30 Minute Training – Unwinding of Continuous Medicaid Enrollment	<ul style="list-style-type: none"> • Mr. Stanton briefly reviewed changes in the Families First Coronavirus Response Act with regards to expanding eligibility to Medicaid and continuous enrollment until the Public Health Emergency period ends. • The Consolidated Appropriations Act of 2023 requires: <ul style="list-style-type: none"> – Medicaid continuous coverage requirements from the Families First Coronavirus Response Act (FFCRA) are no longer tied to the declaration of a public health emergency by the Secretary of HHS. – The continuous enrollment requirements will end March 31, 2023, regardless of the PHE declaration. – Beginning April 1, 2023, states can terminate Medicaid enrollment for individuals no longer eligible. – States will still have up to 12 months to initiate, and 14 months to complete, a renewal for all individuals enrolled in Medicaid or CHIP. • The impact on CHS was discussed. 	<ul style="list-style-type: none"> • Informational.
E. Other	<ul style="list-style-type: none"> • Discussion ensued regarding the possibility of marketing or advertising to bring patients to CHS. <ul style="list-style-type: none"> – Dianna spoke on receipt of additional funds from the Federal Government earmarked for increase COVID-19 vaccines as part of a National campaign to get people vaccinated or 	<ul style="list-style-type: none"> • Informational.

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	<p>boosted. The funds must be spent by the end of May and an outside organization has been contracted to update our website and to look at other forms of digital marketing.</p> <ul style="list-style-type: none"> - Mr. Stanton spoke about some of the challenges with marketing and suggests a possible board training at the next meeting. • Mr. McKenney stated he would like the next meeting to be in-person and that as many as possible to attend. 	<ul style="list-style-type: none"> • Informational.
F. DATE/TIME OF NEXT MEETING	<ul style="list-style-type: none"> • Thursday February 23, 2023 	<ul style="list-style-type: none"> • Informational.
G. ADJOURNMENT		<ul style="list-style-type: none"> • MOTION by Ms. Burchell seconded by Mr. Rosario and approved by unanimous vote of the board to adjourn the meeting at 7:08 p.m.



Secretary, Board of Directors

6/7/23
Date